The Dual Recovery Program is seeking a Mental Health Professional/LADC for a newly-developing part-time position in Waseca, Minnesota. The position requires a minimum of a master’s degree with licensure as an LICSW, LMFT, LP or LPCC along with an LADC. In addition and required is knowledge of co-occurring disorders and the effects of psychopharmacology for dually-diagnosed clients. The Dual Recovery Program is a Rule 31 licensed, co-occurring non-residential treatment program along with embedded Rule 29 providers and in association with a three-county mental health clinic.

The position involves working with adult men and women who are diagnosed with mental health and substance use disorders. This position also requires completion of initial and diagnostic assessments, on-going progress notes, treatment planning, coordination with family, occasional back-up group coverage and other outside referrals as well as documentation within the electronic health record (EHR).

This is a part-time position 20- hours/week, requiring two evenings per week in addition to daytime hours of operation to be determined.

The position provides a competitive salary but at present is without benefits. The Dual Recovery Program of South Central Human Relations Center, Inc. is an equal opportunity employer.

For more information contact David Wright, Treatment Director at (507) 455-8107.

We are seeking a staff that is dually licensed as a Mental Health Professional, as well as a Licensed Alcohol and Drug Counselor. This section describes the activities within the scope of the Therapist role. The section below that includes LADC/Substance Use Counselor activities.

**Title:** Therapist, Behavioral Health – Dual Recovery Program

**Policy:**

Clients admitted to the Dual Recovery Program, if in need as identified, will be provided access to a Therapist, Behavioral Health. The Therapist will provide services consistent and appropriate for clients presenting with co-existing mental health and substance use disorders. The Therapist will provide services i.a.w. Minnesota Parts 9530.6495, A and be available per 9530.6495, C. In addition, the Therapist if assigned to on-going
substance use duties in addition to mental health disorder services will meet the requirements for qualifications as outlined in Minnesota Parts 9530.6450, as well as maintaining staff development requirements pursuant to Minnesota Parts 9530.6460.

**Purpose:**

To ensure that each client, if in need of mental health services, be provided with a therapist for the provision of mental health services and is responsible for client’s treatment process as well as serving program staff with consultation and guidance throughout treatment. Also, to provide seamless services as a behavioral health resource to clients pre, during or post-group treatment or to clients who have additional service needs requiring the expertise of that individual staff member.

**Procedure:**

A. The Therapist, Behavioral Health will serve as the mental health therapist for clients identified and in need of the array of same services during and beyond discharge from regular group program service enrollment.

B. The Therapist, Behavioral Health is responsible to provide the following services directly or in cooperation with other staff members and to ensure that the services are provided by another staff member.

1. Accept assignment of client by the Program Director, Counseling Supervisor or Substance Use Counselor.

2. Conduct initial intake and assessment, careful to review previous documentation as established for collateral information.

3. Document initial evaluation i.a.w. Electronic Medical Records as established by the Dual Recovery Program, South Central Human Relations Center and is a manner which is consistent with all applicable laws and standards of practice.

4. Meet with the client’s family and/or significant others as appropriate. Educate and offer suggestions for how they best can support the client’s recovery program.

5. Coordinate and make referrals to psychiatrist, and other community providers and prescribers if client needs are identified for medication management referral and on-going continuing care as needs are assessed.

6. Coordinate with the Substance Use Counselor with regard to the Individualized Treatment Plans including identification of problems, objectives and treatment methods with the client.

7. Documentation of regular progress notes to reflect progress in achieving treatment objectives.
8. Facilitate communication with the team regarding the client by presenting the case history and treatment plan at Clinical Staffing.

9. Supervise and also provide weekly supervision with substance use counselor with regard to mental health and chemical health and sign and monitor the provision of treatment plan for the client.

10. Meet with the client i.a.w. Rule 31 for mental health services and treatment plan assessment in including providing education to clients and to promote a recovering lifestyle.

11. Update treatment plan according to client’s treatment progress and needs throughout the treatment process and document in treatment plan section in client’s electronic medical record.

12. Coordinate, facilitate communication for the client with attorneys, probation officers, case managers, etc. and document all communication in client electronic medical record.

13. Refer client to appropriate resources for support after discharge from the program.

14. Coordinate with the Substance Use Counselor for development of a comprehensive discharge plan for the client and the family.

C. Additional Duties:

1. The Therapist will also accept for assignment, by the Program Director or designate clients for services who are not otherwise participating in group programming with the Dual Recovery Program. As such, the client will document and serve those as outlined and in accordance with Rule 29 and Rule 31.

2. The Therapist will be competent and qualified for the delivery of all behavioral health services as appropriate.

3. The Therapist will maintain regular continuing education units commensurate of specified licensure as well as initial and on-going education in the provision of co-occurring disorders treatment.

4. The Therapist will participate in clinical staff meetings within the Dual Recovery Program as well as with the South Central Human Relations Center i.a.w. Rule 29 requirements.

5. The Therapists’ documentation will be reviewed regularly in the Dual Recovery Program, as well as peer reviews i.a.w. Rule 29.
6. If the Therapist is a licensing candidate student, the staff ratio must be maintained as well as that student(s) will have a supervision plan established and maintained through regular supervision. In addition, a Clinical Supervision Assurance Statement will be maintained i.a.w. MHCP during supervision periods.

LADC/Substance Use Counselor activities.

Each client admitted to the Dual Recovery Program is assigned a Substance Use Counselor for the purpose of serving as a treatment team liaison. The Substance Use Counselor takes the responsibility for coordinating the following: assessment and identification of client’s needs; coordination of the development of the treatment plan; and facilitation of the discharge planning process. In addition, the Substance Use Counselor serves as the client’s guide, confidant, advisor and advocate and assists the client in identifying problems that need to be addressed.

PRIMARY RESPONSIBILITIES

To ensure that each client has a Substance Use Counselor that is responsible for client’s treatment process as well as serving client with consultation and guidance throughout treatment.

Procedure: A. The Substance Use Counselor will serve as primary counselor for Dual Recovery Program clients. B. The Substance Use Counselor is responsible to provide the following services directly or in cooperation with other staff members and to ensure that the services are provided by another staff member. At times when the Substance Use Counselor is gone another staff member will be designated as the Substance Use Counselor.

1. Review the comprehensive assessment in order to fully understand the client and define those problems particular to the client.

2. Meet with the client’s family and/or significant others as appropriate. Educate and offer suggestions for how they best can support the client’s recovery program. Make referrals to community resources as needs are assessed.

3. Coordinate the development of Individualized Treatment Plans including identification of problems, objectives and treatment methods with the client.
4. Documentation of regular Progress Notes to reflect progress in achieving treatment objectives.

5. Facilitate communication with the team regarding the client by presenting the case history and treatment plan at Clinical Staffing.

6. Supervise and monitor the completion of treatment plan assignments for the client.

7. Serve as the primary group therapy facilitator.

8. Meet with the client i.a.w. Rule 31 for individual counseling and treatment plan assessment in including providing education to clients and to promote a recovering lifestyle.

9. Update treatment plan according to client’s treatment progress and needs throughout the treatment process and document in treatment plan section in client’s chart.

10. Coordinate, facilitate communication for the client with attorneys, probation officers, mental health providers, etc. and document all communication in client file.

11. Refer client to appropriate resources for support after discharge from the program.

12. Facilitate development of a comprehensive Discharge Plan for the client and the family.

13. Discharge Plans need to be completed within five (5) days of discharge from the program.